

2025 GRADUATE PROGRAM APPLICATION GUIDELINES

To be considered for 2025 Monash Health Graduate Program positions, all candidates must:

- i. Register with [Graduate Nursing and Midwifery Program Post Graduate Medical Council of Victoria \(GNMP PMCV\)](#) and rank their preferred Monash Health Graduate Program stream/s.
- ii. Collate your application documents as per the instructions outlined in the Application Process below.
- iii. External candidates must create an account on the [Monash Health Careers Hub](#) website and submit an application to the job advertisement prior to the closing date. Internal candidates must log in to eHub with their employee credentials and select the 'Careers' page from the home menu to submit their application.

To be eligible to apply for these positions, candidates must meet the following criteria:

- Eligible for registration as a Registered Nurse and/or Registered Midwife with the Nursing and Midwifery Board of Australia (NMBA) by February 2025 / May 2025 / August 2025
- Have not previously participated in a Graduate Nurse, Graduate Midwifery or Double Degree Graduate Program at a hospital/health service (excluding Enrolled Nursing Graduate Programs or Diploma of Midwifery Graduates who have previously completed a Registered Nurse Graduate Program)
- Anticipate completion of a Bachelor or Master's nursing and/or midwifery entry to practice degree in the academic year January 2024 to June 2025

Applying for Multiple Streams

Candidates may apply to multiple streams and are only required to complete the 2025 Monash Health Graduate Program Digital Application Form once, and answer the question you feel is most relevant to your application. For example, if your selection includes the Paediatric & Neonatal and General Nursing Streams and your passion is paediatrics, please answer the Paediatric & Neonatal Stream short answer question. Similarly, if your multiple stream selection includes the Mental Health Nursing and General Nursing Streams, please answer the Mental Health Nursing Stream short answer question.

Each stream option that you apply for will take up a spot in your PMCV preference list. For example, applying for both the General Nursing Summer and General Nursing Autumn streams, will take up two of the four spots in your PMCV preference list.

Ensure you clearly indicate the stream/s you are applying for in your [2025 Monash Health Graduate Program Digital Application Form](#) and submit your completed form PDF to the Careers Hub job advertisement ID# 1185 (See 'Monash Health Graduate Program Application Process' section below for more information).

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2025 Graduate Program Stream options for candidates participating in GNMP PMCV

Please note, these Streams are open to [GMNP PMCV](#) domestic, Australian Trained Temporary Resident (ATTR) and New Zealand candidates.

	Stream	Clinical Commencement	Job Advertisement	
Nursing	General Nursing Summer Stream	Monday 3 February 2025	<p>Job Advertisement ID # 1185 2025 Monash Health Graduate Program – All Streams</p> <p>For external candidates only:</p> <ul style="list-style-type: none"> Go to Monash Health Careers web page Select 'View all current vacancies' Search by keyword '1185' Submit your application <p>For internal candidates only:</p> <ul style="list-style-type: none"> Log in to your Monash Health eHub Select the 'Careers' page from the home menu Search by keyword '1185' Submit your application 	
	General Nursing Autumn Stream	Monday 5 May 2025		
	General Nursing Winter Stream	Monday 4 August 2025		
	Paediatric & Neonatal Nursing Stream	Monday 3 February 2025 or Monday 17 March 2025		
	Residential Aged Care & Subacute Nursing Stream	Monday 3 February 2025		
	Combined Mental Health & General Nursing Stream	Monday 3 February 2025		
	Mental Health Nursing Summer Stream	Monday 3 February 2025		
	Mental Health Nursing Autumn Stream	Monday 5 May 2025		
	Mental Health Nursing Winter Stream	Monday 4 August 2025		
Midwifery	Midwifery Summer Stream	Monday 3 February 2025	<p>For internal candidates only:</p> <ul style="list-style-type: none"> Log in to your Monash Health eHub Select the 'Careers' page from the home menu Search by keyword '1185' Submit your application 	
	Midwifery Autumn Stream	Monday 5 May 2025		
	Midwifery Winter Stream	Monday 4 August 2025		
Double Degree	Double Degree Summer Stream	Monday 3 February 2025		<p>For internal candidates only:</p> <ul style="list-style-type: none"> Log in to your Monash Health eHub Select the 'Careers' page from the home menu Search by keyword '1185' Submit your application
	Double Degree Autumn Stream	Monday 5 May 2025		
	Double Degree Winter Stream	Monday 4 August 2025		

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Monash Health Graduate Program Application Process

The Monash Health Graduate Program application process has been streamlined to support candidates to submit strong applications that give them the best chance of success. To ensure your application is lodged correctly, read and follow the below steps carefully:

- Step 1** Register with **Graduate Nursing and Midwifery Program Post Graduate Medical Council of Victoria (GNMP PMCV)** via <https://gnmp.pmcv.com.au/> and rank your preferred Monash Health Graduate Program stream/s
- Step 2** **Complete, download and save a pdf version of the Monash Health 2025 Graduate Program Digital Application Form.** This form takes place of a personalised CV and cover letter. Please upload your pdf to the 'Resume' field when you submit your application documents
- Step 3** **Obtain a recent copy of your Academic Transcript, including the grading key page.** We accept pdfs of transcripts generated from eEquals or university online systems. Please upload your transcript to the 'Cover Letter' field when you submit your application documents
- Step 4** **External candidates only:** Obtain a pdf copy of your **Immunisation History Statement (IHS) showing three doses of COVID-19 vaccine** and upload to the 'Supporting/COVID Documents' field when you submit your application documents. For directions on how to obtain your IHS please refer to the instructions on the Services Australia website
- Step 5** Collate these documents and **submit them to the Graduate Program job advertisement via Monash Health Careers Hub website.** **Note: you are only required to complete the mandatory fields in order to submit your application**
- Step 6** Ensure you have **included the Monash Health stream/s that you have applied for in your PMCV preference list**

In your Careers Hub application, you must include a copy of your completed Monash Health Graduate Program Digital Application Form, your university transcript, Immunisation History Statement and COVID-19 Digital Certificate. All applications must be submitted to the Careers Hub job advertisement ID# 1185 by the closing date.

To be considered for a Graduate Position in 2025 at Monash Health, all 6 steps outlined above must be completed

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Clinical References

In the Clinical Referee section of the Application Form please provide details of **two (2) primary references, from your most recent clinical placements if possible**. Please note a primary referee must be a Registered Nurse or Midwife who has worked closely with you in the capacity of student nurse/midwife, such as an associate manager or unit manager, clinical educator, consultant, facilitator or preceptor (see the following definition). In a number of health services, this role is referred to as a preceptor. Other organisations may use the term buddy or supervisor. However, your referee must be a registered nurse or midwife who has more than one year of experience.

If you cannot supply a second referee from a student placement, only then can you nominate: A Nurse/Midwife Unit Manager or Clinical Nurse/Midwife Educator or clinical supervisor when you were a RUSON/RUSOM.

If you obtain further clinical referees after lodging your application, candidates can email these to graduaterecruitment@monashhealth.org and have them added to your Monash Health application.

Please note: When submitting your application to the job advertisement, you may enter any of your clinical referees to the mandatory field to submit your application.

Technical difficulties when applying?	Interviews	Selection
If you are experiencing technical difficulties with the Monash Health Careers Hub system when applying, please contact: 8572 5605 between 7:30am-5pm Monday to Friday, and select option 4 or email ehub@monashhealth.org	Monash Health will not be conducting face to face interviews for 2025 Graduate Programs. Online interviews will be utilised for this recruitment, including utilisation of video interviews recorded through PMCV.	Selection of Graduate Nurse and/or Midwife candidates is based on assessment of: <ul style="list-style-type: none"> • Referee feedback and interview • Academic results • Completed Monash Health Graduate Application

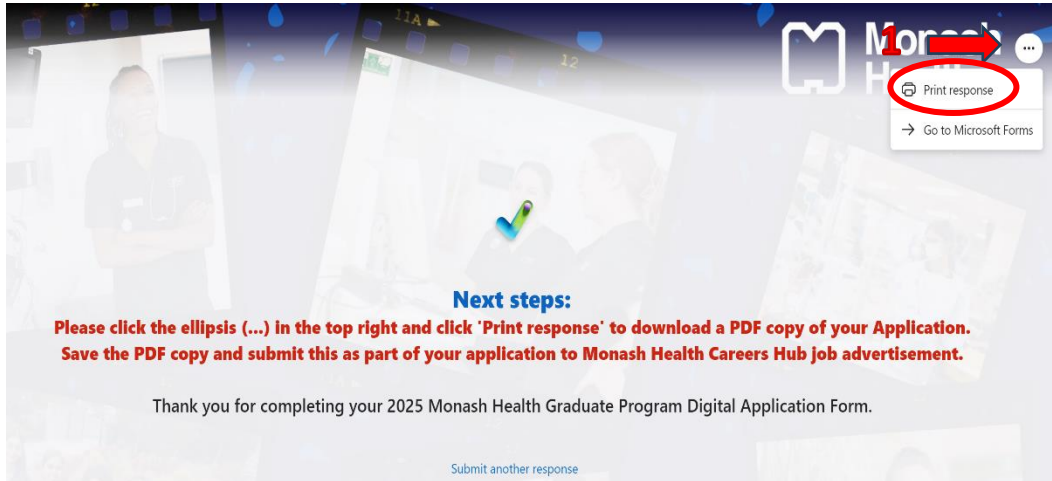
Graduate Program Position Offers & Commencement

- All offers are made subject to the candidate successfully completing all requirements of their Nursing/Midwifery degree and being eligible for registration with the Nursing and Midwifery Board of Australia (NMBA)
- Successful candidates on a temporary residency visa must ensure they have an appropriate Visa for employment allowing full working rights with no restrictions by the clinical commencement date, which must be maintained for the duration of the program
- Probity checks for successful candidates prior to commencement: Valid Employee Working with children check (WWCC), completion of a Fit2Work police check and submission of proof of immunisation
- All successful candidates will be notified by Monash Health via email on Wednesday 4 September 2024
- A compulsory Orientation program will be held in January 2025 for Summer Graduates, in April 2025 for Autumn Graduates and in July 2025 for Winter Graduates
- Successful Graduates may have the opportunity to commence their program early if positions are available within their allocated rotation. Early commencement is entirely voluntary and is in addition to the 12-month Graduate Program.

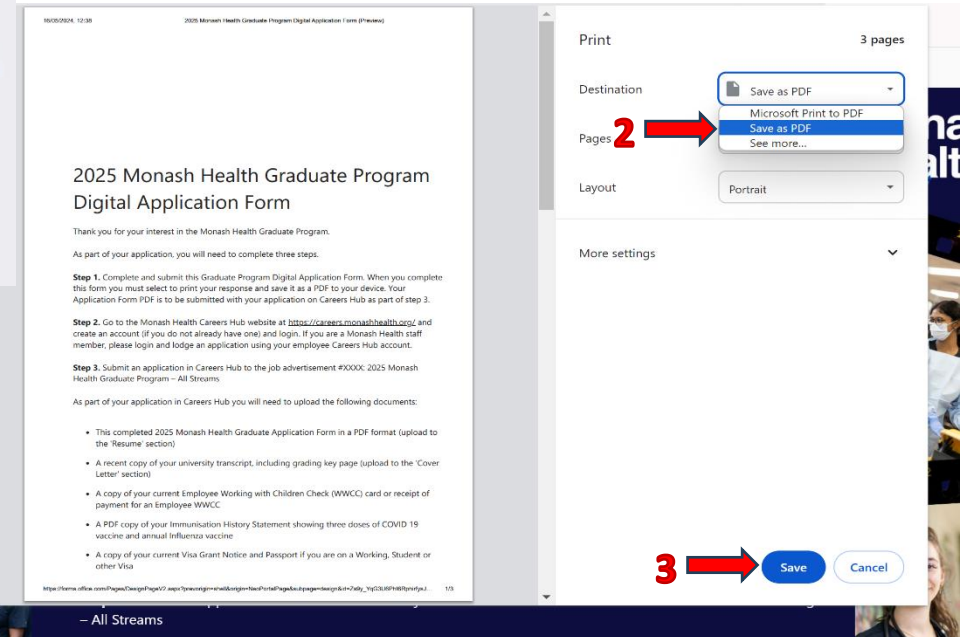
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Completing the Monash Health 2025 Graduate Program Digital Application Form

Go to the [Monash Health 2025 Graduate Program Digital Application Form](#) to complete it and **download a PDF** to upload to your Monash Health Careers application as the following diagrams show. Ensure you select 'Save as PDF' (Note: you can print a copy of your application AFTER this step):



The digital application form takes place of a personalised CV and cover letter and includes a short answer selection criteria question. Please upload your PDF to the 'Resume' section when submitting your application.



For further information about the Monash Health Graduate Program application process, please visit our [How to Apply](#) web page. Any further queries, please feel free to contact the Monash Health Graduate Team via graduaterecruitment@monashhealth.org