

GP Electronic Referrals

Simple Referral Guide

1. Open the patient record
2. Access the HealthLink platform
 - a. For **Medical Director** click on the “**HealthLink**” tab
 - b. For **Best Practice** click on “View” and select “**HealthLink Forms**”
3. Click on “**New Form**”
4. Select “**Monash Health Specialist Consulting Clinics**”
5. Select a “**Specialty**” and a “**Facility**” then click on “**Continue**”
6. Complete the “**Referral Information**” Page
 - a. Refer to the Speciality’s Referral Guideline via URL if required
 - b. Browse and attach consultation notes from you clinical software if appropriate
7. Click and complete the “**Attachment/Reports**” page
 - a. Select, browse and attach, letters, documents and pathology/imaging reports directly from your clinical software
8. Click on complete the “**Medication, Allergies and Alerts**” page
 - a. Long term/Regular Medications are pre-populated and automatically selected
 - b. PRN and discontinued medications can be browsed and selected under “**Past Relevant Medications**”
 - c. Allergies and Alerts are pre-populated and automatically selected from your clinical software
9. Click and complete the “**Medical, Social and Family History**” page
 - a. All Patient Histories are pre-populated from your clinical software
 - b. Select any or all relevant Patient History
10. Click and review that the “**Patient Information**” page is correct
11. Click and review that the “**Referrer Information**” page is correct
12. “**Preview**” and “**Submit**” the referral



Find out more information

Please refer to the **Monash Health eReferral Website** for further information on how to make a referral.

<https://monashhealth.org/health-professionals/referrals/gp-ereferrals/>

If you have any difficulties using HealthLink Smartforms, please contact **HealthLink Technical Support on 1800 125 036 or helpdesk@healthlink.net**